

Client Registration Kit

INDIVIDUAL • HUF • CORPORATE • PARTNERSHIP FIRM

Application No. _____



Century Fininvest Pvt. Ltd.

Equity, F&O and Currency Derivatives - NSE / BSE / MCX-SX / USE



Century Finvest Pvt. Ltd.

Dear Customer,

Welcome to Century Finvest Pvt. Ltd.

We look forward to your becoming our client and to the pleasure of serving you. To start with, we request you to kindly fill up the relevant details and submit the required documents.

We have designed the form for ease of completion with simple instructions at relevant places to guide you along.

Should you face any difficulty in understanding the requirements, please do not hesitate to contact our staff who will be ever willing to assist/guide you.

It shall be our endeavor as always, to provide you truly satisfying services.

Regards,

Team Century Finvest Pvt. Ltd.

INSTRUCTIONS / CHECK LIST FOR FILLING KYC FORM

A. IMPORTANT POINTS:

1. Self attested copy of PAN card is mandatory for all clients, including Promoters/Partners/Karta/Trustees and whole time directors and persons authorized to deal in securities on behalf of company/firm/others.
2. Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
3. If any proof of identity or address is in a foreign language, then translation into English is required.
4. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
5. If correspondence & permanent address are different, then proofs for both have to be submitted.
6. Sole proprietor must make the application in his individual name & capacity.
7. For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIO Card/OCI Card and overseas address proof is mandatory.
8. For foreign entities, CIN is optional; and in the absence of DIN no. for the directors, their passport copy should be given.
9. In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
10. For opening an account with Depository participant for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/Passport of Minor/Birth Certificate must be provided.
11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/ military officers, senior executives of state owned corporations, important political party officials, etc.
12. In case of Non-individual Clients, Form need to be initialized by all the authorized signatories. Further, all the documents shall be printed on letter head and duly certified by relevant authorised signatory

B. List of people authorized to attest the documents:

1. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/ Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
2. In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy /Consulate General in the country where the client resides are permitted to attest the documents.

C. Documents to be submitted by Individual Client/s:

S.No.	Proof to be Submitted	List of admissible documents
1.	Proof of Identity (POI)	<ul style="list-style-type: none"> • Unique Identification Number (UID) (Aadhaar)/ Passport/ Voter ID card/ Driving license. • PAN card with photograph. • Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks
2.	Proof of Address (POA) (Documents having an expiry date should be valid on the date of submission.)	<ul style="list-style-type: none"> • Passport/ Voters Identity Card/ Ration Card/ Registered Lease or Sale Agreement of Residence/ Driving License/ Flat Maintenance bill. • Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 2 months old. • Bank Account Statement/Passbook -- Not more than 2 months old. • Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts. • Proof of address issued by any of the following: Bank Managers of Scheduled Commercial Banks/Scheduled Co-Operative Bank/Multinational Foreign Banks/Gazetted Officer/Notary public/Elected representatives to the Legislative Assembly/Parliament/ Documents issued by any Govt. or Statutory Authority. • Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.

		<ul style="list-style-type: none"> For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostilled or consularised) that gives the registered address should be taken. The proof of address in the name of the spouse shall also be acceptable, subject to the submission of proof of relationship alongwith the same.
3.	Bank Account Proof	Copy of cancelled cheque leaf/ pass book/bank statement specifying name of the constituent, MICR Code or/and IFSC Code of the bank
4.	Demat Account Proof	Demat master or recent holding statement issued by DP bearing name of the client

D. Documents to be submitted by Non-Individual Client/s (in addition to all the proofs mentioned in para C above) :

Types of entity	Documentary Requirments
Corporate	<ul style="list-style-type: none"> Copy of the balance sheets for the last 2 financial years (to be submitted every year). Copy of latest share holding pattern including list of all those holding control, either directly or indirectly, in the company in terms of SEBI takeover Regulations, duly certified by the company secretary/Whole time director/MD (to be submitted every year). Photograph, POI, POA, PAN and DIN numbers of whole time directors/two directors in charge of day to day operations. Photograph, POI, POA, PAN of individual promoters holding control-either directly or indirectly. Copies of the Memorandum and Articles of Association and certificate of incorporation. Copy of the Board Resolution for investment in securities market (Format available on page no. 32 & on www.shareindia.com) Authorised signatories list with specimen signatures.
Partnership Firm	<ul style="list-style-type: none"> Copy of the balance sheets for the last 2 financial years (to be submitted every year). Certificate of registration (for registered partnership firms only). Copy of partnership deed. Authorised signatories list with specimen signatures. Photograph, POI, POA, PAN of Partners. Declaration from Partners on letter head (Format available on www.shareindia.com)
Trust	<ul style="list-style-type: none"> Copy of the balance sheets for the last 2 financial years (to be submitted every year). Certificate of registration (for registered trust only). Copy of Trust deed. List of trustees certified by managing trustees/CA. Photograph, POI, POA, PAN of Trustees.
HUF	<ul style="list-style-type: none"> PAN of HUF. Deed of declaration of HUF/ List of coparceners (Format available on www.shareindia.com). Bank pass-book/bank statement in the name of HUF. Photograph, POI, POA, PAN of Karta.
Unincorporated association or a body of individuals	<ul style="list-style-type: none"> Proof of Existence/Constitution document. Resolution of the managing body & Power of Attorney granted to transact business on its behalf. Authorized signatories list with specimen signatures.
Banks/Institutional Investors	<ul style="list-style-type: none"> Copy of the constitution/registration or annual report/balance sheet for the last 2 financial years. Authorized signatories list with specimen signatures.
Foreign Institutional Investors (FII)	<ul style="list-style-type: none"> Copy of SEBI registration certificate. Authorized signatories list with specimen signatures.
Army Government Bodies	<ul style="list-style-type: none"> Self-certification on letterhead. Authorized signatories list with specimen signatures.
Registered Society	<ul style="list-style-type: none"> Copy of Registration Certificate under Societies Registration Act. List of Managing Committee members. Committee resolution for persons authorised to act as authorised signatories with specimen signatures. True copy of Society Rules and Bye Laws certified by the Chairman/Secretary.

E. Additional documents to be submitted in case you wish to trade on Futures and Options and/or Currency Derivatives Segments (provide any one).

Copy of ITR Acknowledgement	Copy of Annual Accounts
In case of salary income - Salary Slip, Copy of Form 16	Net Worth Certificate
Copy of Demat Account Holding Statement	Bank Account Statement for last 6 months
Any other relevant documents substantiating ownership of assets	Self declaration with relevant supporting documents.

INDEX OF DOCUMENTS

MANDATORY DOCUMENTS AS PRESCRIBED BY SEBI & EXCHANGES

S.No.	Name of the Document	Brief Significance of the Document	Page No.
1.	Account Opening Form	KYC Form - Document captures the basic information about the constituent and an instruction / check list.	1-4
		Document captures the additional information about the constituent relevant to trading account and an instruction / check list.	5-8
2.	Rights and Obligations	Document stating the Rights & Obligations of stock broker/ trading member, sub-broker and client for trading on exchanges (including additional rights & obligations in case of internet/wireless technology based trading).	9-13
3.	Risk Disclosure Document (RDD)	Document detailing risks associated with dealing in the securities market.	14-17
4.	Guidance Note	Documents detailing do's and don'ts for trading on exchange, for the education of the investors.	18-19
5.	Policies and Procedures	Document describing significant policies and procedure of the stock broker.	20-23
6.	Tariff Sheet	Document detailing the rate / amount of brokerage and other charges levied on the client for trading on the stock exchange(s)	24

VOLUNTARY DOCUMENTS AS PROVIDED BY CENTURY FINVEST PVT. LTD.

S.No.	Name of the Document	Brief Significance of the Document	Page No.
1.	Running Account Authorisation	Authority to the Trading Member to maintain a running account for the Client.	25
2.	Additional Rights & Obligations	Additional Rights & Obligations agreed to between the Trading Member and Client	26-30
3.	Specimen of Board Resolution	Format of Board Resolution to be provided by Corporate entities on their letter head	31

CONTACT DETAILS FOR HANDLING INVESTOR'S GRIEVANCES

In case of any dispute / complaint, clients may communicate with the below-mentioned official of Century Finvest Pvt. Ltd. :

Contact Person	Designation	Contact No.	E-mail Id
Munish Bansal	Company Director	(011) 43054411	investor@centuryfinvest.com

Details of Investor's Grievances Cell of the Stock Exchange/s :

(to be contacted if Century Finvest Pvt. Ltd. response to grievance/dispute is not satisfactory)

Name of Stock Exchange	Contact No.	E-mail Id
BSE	(022) 22728097	is@bseindia.com
MCX-SX	(022) 67318933	investorcomplaints@mcx-sx.com
NSE	(022) 26598190	ignse@nse.co.in
USE	(022) 42444904 / 42444932	investorcomplaints@useindia.com

NOTES:

- A. Kindly note that information provided in the Client Registration Kit shall not be disclosed to any person/entity except in accordance with law
- B. Kindly also note that Century Finvest Pvt. Ltd. also does Proprietary (Own A/c) trading in addition to Clients' trading.



Century Finvest Pvt. Ltd.

CENTURY FINVEST PVT. LTD.

Registered Office : 75, IInd Floor, Vijay Block,
Laxmi Nagar, Vikas Marg, Delhi-110092
Ph.: 91-11-43054444 • Fax : 91-11-22519765
E-mail : century@centuryinvest.com
Web : www.centuryinvest.com

Individual Clients
should affix their
recent passport size
photograph here
duly signed
across

Exchange	Membership No.	Segment	SEBI Registration No.	Registration Date
National Stock Exchange of India Ltd.	09304	CM	INB230930432	24-01-1997
		F&O	INF230930432	05-10-2000
		CD	INE230930432	02-04-2009
Bombay Stock Exchange Ltd.	6339	CM	INB010930437	24-11-2010
		F&O	INF010930437	24-11-2010
MCX Stock Exchange Ltd.	53700	CD	INE260930432	27-04-2010
United Stock Exchange of India Ltd.	09304	CD	INE270930436	24-11-2010

Compliance Officer's Name, Phone No. & Email Id:

SANDHYA TALWAR

Phone : 011-43054440

E-mail Id : sandhya@centuryinvest.com

CEO's Name, Phone No. & Email Id:

MUNISH BANSAL

Phone : 011-43054411

E-mail Id : munish@centuryinvest.com

Kindly note that Part 1 & Part 3 are mandatory for Individual Clients while Part 2 & Part 3 are mandatory for Non-Individual Clients.

PART 1 - KNOW YOUR CLIENT (KYC) - MANDATORY FOR INDIVIDUAL CLIENTS

Please fill this form in ENGLISH and in BLOCK LETTERS.

A. IDENTITY DETAILS

Name of the Applicant :

Father's/Spouse Name :

Gender : Male Female Marital Status : Single Married

Date of Birth :

Nationality :

Status : Resident Individual Non Resident Foreign National

Permanent Account Number (PAN) :

Unique Identification Number (UID) / Aadhaar, if any :

Specify the proof of identity submitted :



B. ADDRESS DETAILS

Correspondence Address :

City/Town/Village : State :

Country: Pin Code :

Contact Details : Tel.: (O) Tel. (R)

Mobile Fax

E-mail

Specify the proof of address submitted for correspondence address :

Permanent Address :

(If different from above or overseas address, mandatory for Non-Resident Applicant)

City/Town/Village : State :

Country: Pin Code :

Specify the proof of address submitted for Permanent address :

C. OTHER DETAILSGross Annual Income Details (please specify) : Income Range per annum : Below Rs. 1 Lac Rs. 1 Lac to 5 Lac Rs. 5 Lac to 10 Lac Rs. 10 Lac to 25 Lac >25 Lac

OR

Net-worth as on (Net worth should not be older than 1 year)

Net-worth (in Rupees _____)

Occupation (please tick the appropriate box) : Private Sector Public Sector Government Service Business Professional Agriculturist Retired Housewife Student Others (Pl. Specify) _____Please tick, if applicable : Politically Exposed Person (PEP) Related to Politically Exposed Person (PEP)

Any other information :

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PART 2 - KNOW YOUR CLIENT (KYC) - MANDATORY FOR NON-INDIVIDUALS

Please fill this form in ENGLISH and in BLOCK LETTERS.

A. IDENTITY DETAILS

Name of the Applicant :

Date of incorporation :

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

Place of incorporation :

Date of commencement of business :

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

Permanent Account Number (PAN) :

--	--	--	--	--	--	--	--	--	--

Registration No. (e.g. CIN) :

Status (Please tick any one) : Private Limited Co. Public Ltd. Co. Body Corporate Partnership Trust Charities
 NGO's FI FII HUF AOP Bank Govt. Body Non-Govt. Organization
 Defense Establishment BOI Society LLP Others (Pl. Specify) _____

B. ADDRESS DETAILS

Correspondence Address :

City/Town/Village : State :

Country: Pin Code :

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Contact Details : Tel.:

Mobile Fax

E-mail

Website

Specify the proof of address submitted for correspondence address :

Registered Address :

(If different from above or overseas address, mandatory for Non-Resident Applicant)

City/Town/Village : State :

Country: Pin Code :

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Specify the proof of address submitted for Registered address :

C. OTHER DETAILS

Gross Annual Income Details (please specify) : Income Range per annum : Below Rs. 1 Lac Rs. 1 Lac to 5 Lac
 Rs. 5 Lac to 10 Lac Rs. 10 Lac to 25 Lac Rs. 25 Lac to 1 Crore >1 Crore
OR

Net-worth as on

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

 (Net worth should not be older than 1 year)

Net-worth (in Rupees _____)



Name, PAN, Residential Address and photographs of Promoters/Partners/Karta/Trustees and whole time directors.
(Separate annexure may be used if required).

PHOTOGRAPH

Sign across the
Photograph

PHOTOGRAPH

Sign across the
Photograph

Name.....

Name.....

PAN.....

PAN.....

Residential Address.....

Residential Address.....

.....
.....

.....
.....

DIN :

DIN :

UID / Aadhaar :

UID / Aadhaar :

Please tick, if applicable

Please tick, if applicable

- Politically Exposed Person (PEP)
- Related to Politically Exposed Person (PEP)

- Politically Exposed Person (PEP)
- Related to Politically Exposed Person (PEP)

Any other information :

Any other information :

.....

.....

DECLARATION

I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I/We undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I/We am/are aware that I/we may be held liable for it.



Signature of the Applicant/Authorised Signatory

Name : _____

Date :

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

FOR OFFICE USE ONLY

- (Originals verified) True Copies of documents received
- (Self-Attested) Self Certified Document copies received

Signature of the Authorized Signatory

Date :

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Seal/Stamp of the Century Finvest Pvt. Ltd.

PART 3 - TRADING ACCOUNT RELATED DETAILS - MANDATORY FOR ALL

A. BANK ACCOUNT(S) DETAILS (Through which transactions shall generally be routed)









Bank Name	Branch Address	Account Number	Account Type Saving/Current/Others	MICR Number	IFSC Code
			in case of NRI/NRE/NRO		

B. DEPOSITORY ACCOUNT(S) DETAILS (Through which transactions shall generally be routed)

Depository Participant Name	Name of Depository	Beneficiary Name	DP ID	Beneficiary ID (BO ID)
	<input type="checkbox"/> NSDL <input type="checkbox"/> CDSL			
	<input type="checkbox"/> NSDL <input type="checkbox"/> CDSL			
	<input type="checkbox"/> NSDL <input type="checkbox"/> CDSL			

C. TRADING PREFERENCES

Please sign in the relevant boxes where you wish to trade. The segment not chosen should be struck off. If, in future, the client wants to trade on any new segment/new exchange, separate authorization letter should be submitted

Stock Exchange	Market Segment/s	
NSE	Cash 	F&O 
	Currency Derivatives 	
BSE	Cash 	F&O 
	Currency Derivatives 	
MCX-SX	Currency Derivatives 	
USE	Currency Derivatives 	

D. PAST ACTIONS

Details of any action/proceedings initiated/pending/ taken by SEBI/ Stock exchange/any other authority against the applicant/constituent or its Partners/promoters/whole time directors/authorized persons in charge of dealing in securities during the last 3 years:

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E. DEALINGS THROUGH SUB-BROKES AND OTHER STOCK BROKERS

If case client has dealt through any other broker / sub-broker, please provide the following details:
(if case dealing with multiple stock brokers/sub-brokers, provide details of all. Separate sheets may be used if required)

Name of the Broker : _____

Client Code : _____ Exchange : _____

Details of disputes/dues pending from/to such stock broker/sub- broker, if any: _____

Please provide following additional in case clients had been introduced by a Sub-broker:

Sub-broker's Name: _____ SEBI Registration number: _____

Registered office address: _____

Ph: _____ Fax: _____ Website: _____

F. ADDITIONAL DETAILS

Whether you wish to receive physical contract note or Electronic Contract Note (ECN) (please specify) :

Specify your Email id, if applicable : _____

Whether you wish to avail of the facility of internet trading/ wireless technology (please specify) :

Number of years of Investment/Trading Experience : _____

Details of persons authorized to deal on behalf of Non-Individual Clients (Separate annexure may be used if required).

PHOTOGRAPH

Sign across the
Photograph

PHOTOGRAPH

Sign across the
Photograph

Name.....

Designation.....

PAN.....

UID/Aadhaar.....

Residential Address.....

.....

.....

Signature.....

Any other information :

.....

Name.....

Designation.....

PAN.....

UID/Aadhaar.....

Residential Address.....

.....

.....

Signature.....

Any other information :

.....



G. DETAILS OF INTRODUCER (Optional)

Signature	
Name	
Address	
Phone/Mobile No.	
Status of Introducer	<input type="checkbox"/> Sub-broker <input type="checkbox"/> Remisier <input type="checkbox"/> Authorized Person <input type="checkbox"/> Existing Client <input type="checkbox"/> Others (Pl. Specify.....)

H. NOMINATION DETAILS (for individuals only)

I/We wish to nominate I/We do not wish to nominate

Name of the Nominee :

Relationship with the Nominee :

PAN of Nominee : Date of Birth of Nominee :

Address and Ph. No. of the Nominee :

If Nominee is a minor, details of guardian :

Name of the Guardian :

Address and Ph. No. of Guardian :

Sign. of Guardian.....

WITNESSES (Only applicable in case the account holder has made nomination)

Name _____ Name _____

Signature _____ Signature _____

Address _____ Address _____

DECLARATION

1. I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I/we undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it.
2. I/We confirm having read/been explained and understood the contents of the document on policy and procedures of the stock broker and the tariff sheet.
3. I/We further confirm having read and understood the contents of the 'Rights and Obligations' document(s) and 'Risk Disclosure Document'. I/We do hereby agree to be bound by such provisions as outlined in these documents. I/We have also been informed that the standard set of documents has been displayed for Information on stock broker's designated website, if any.

Place _____



Date

Signature of Client / All Authorized Signatory (ies)

FOR OFFICE USE ONLY

UCC Code allotted to the Client : _____

	Document verified with Originals	Client Interviewed By	In-Person Verification Done by
Name of the Employee			
Employee Code			
Designation of the Employee			
Date			
Signature			

I / We undertake that we have made the client aware of 'Policy and Procedures', tariff sheet and all the non-mandatory documents. I/We have also made the client aware of 'Rights and Obligations' document (s), RDD and Guidance Note. I/We have given/sent him a copy of all the KYC documents. I/We undertake that any change in the 'Policy and Procedures', tariff sheet and all the non-mandatory documents would be duly intimated to the clients. I/We also undertake that any change in the 'Rights and Obligations' and RDD would be made available on my/our website, if any, for the information of the clients.

Signature of the Authorised Signatory

Date :

Seal / Stamp of Century Finvest Pvt Ltd.

INSTRUCTIONS / CHECK LIST

1. Copy of cancelled cheque leaf/ pass book/bank statement specifying name of the constituent, MICR Code or/and IFSC Code of the bank should be submitted.
2. Demat master or recent holding statement issued by DP bearing name of the client.
3. For individuals:
 - a. Stock broker has an option of doing 'in-person' verification through web camera at the branch office of the stock broker/sub-broker's office.
 - b. In case of non-resident clients, employees at the stock broker's local office, overseas can do in-person' verification. Further, considering the infeasibility of carrying out 'In-person' verification of the non-resident clients by the stock broker's staff, attestation of KYC documents by Notary Public, Court, Magistrate, Judge, Local Banker, Indian Embassy / Consulate General in the country where the client resides may be permitted.
4. For non-individuals:
 - a. Form need to be initialized by all the authorized signatories.
 - b. Copy of Board Resolution or declaration (on the letterhead) naming the persons authorized to deal in securities on behalf of company/firm/others and their specimen signatures.

RIGHTS AND OBLIGATIONS OF STOCK BROKERS, SUB-BROKERS AND CLIENTS

as prescribed by SEBI and Stock Exchanges

1. The client shall invest/trade in those securities/contracts/other instruments admitted to dealings on the Exchanges as defined in the Rules, Byelaws and Regulations of Exchanges/ Securities and Exchange Board of India (SEBI) and circulars/notices issued there under from time to time.
 2. The stock broker, sub-broker and the client shall be bound by all the Rules, Byelaws and Regulations of the Exchange and circulars/ notices issued there under and Rules and Regulations of SEBI and relevant notifications of Government authorities as may be in force from time to time.
 3. The client shall satisfy itself of the capacity of the stock broker to deal in securities and/or deal in derivatives contracts and wishes to execute its orders through the stock broker and the client shall from time to time continue to satisfy itself of such capability of the stock broker before executing orders through the stock broker.
 4. The stock broker shall continuously satisfy itself about the genuineness and financial soundness of the client and investment objectives relevant to the services to be provided.
 5. The stock broker shall take steps to make the client aware of the precise nature of the Stock broker's liability for business to be conducted, including any limitations, the liability and the capacity in which the stock broker acts.
 6. The sub-broker shall provide necessary assistance and co-operate with the stock broker in all its dealings with the client(s).
- up petition/insolvency petition or any litigation which may have material bearing on his capacity. The client shall provide/update the financial information to the stock broker on a periodic basis.
10. The stock broker and sub-broker shall maintain all the details of the client as mentioned in the account opening form or any other information pertaining to the client, confidentially and that they shall not disclose the same to any person/authority except as required under any law/regulatory requirements. Provided however that the stock broker may so disclose information about his client to any person or authority with the express permission of the client.

MARGINS

11. The client shall pay applicable initial margins, withholding margins, special margins or such other margins as are considered necessary by the stock broker or the Exchange or as may be directed by SEBI from time to time as applicable to the segment(s) in which the client trades. The stock broker is permitted in its sole and absolute discretion to collect additional margins (even though not required by the Exchange, Clearing House/Clearing Corporation or SEBI) and the client shall be obliged to pay such margins within the stipulated time.
12. The client understands that payment of margins by the client does not necessarily imply complete satisfaction of all dues. In spite of consistently having paid margins, the client may, on the settlement of its trade, be obliged to pay (or entitled to receive) such further sums as the contract may dictate/require.

TRANSACTIONS AND SETTLEMENTS

- ### **CLIENT INFORMATION**
7. The client shall furnish all such details in full as are required by the stock broker in "Account Opening Form" with supporting details, made mandatory by stock exchanges/SEBI from time to time.
 8. The client shall familiarize himself with all the mandatory provisions in the Account Opening documents. Any additional clauses or documents specified by the stock broker shall be non-mandatory, as per terms & conditions accepted by the client.
 9. The client shall immediately notify the stock broker in writing if there is any change in the information in the 'account opening form' as provided at the time of account opening and thereafter; including the information on winding
13. The client shall give any order for buy or sell of a security/derivatives contract in writing or in such form or manner, as may be mutually agreed between the client and the stock broker. The stock broker shall ensure to place orders and execute the trades of the client, only in the Unique Client Code assigned to that client.
 14. The stock broker shall inform the client and keep him apprised about trading/settlement cycles, delivery/payment schedules, any changes therein from time to time, and it shall be the responsibility in turn of the client to comply with such schedules/procedures of the relevant stock exchange where the trade is executed.

15. The stock broker shall ensure that the money/securities deposited by the client shall be kept in a separate account, distinct from his/its own account or account of any other client and shall not be used by the stock broker for himself/itself or for any other client or for any purpose other than the purposes mentioned in Rules, Regulations, circulars, notices, guidelines of SEBI and/or Rules, Regulations, Bye-laws, circulars and notices of Exchange.
16. Where the Exchange(s) cancels trade(s) suo moto all such trades including the trade/s done on behalf of the client shall ipso facto stand cancelled, stock broker shall be entitled to cancel the respective contract(s) with client(s).
17. The transactions executed on the Exchange are subject to Rules, Byelaws and Regulations and circulars/notices issued thereunder of the Exchanges where the trade is executed and all parties to such trade shall have submitted to the jurisdiction of such court as may be specified by the Byelaws and Regulations of the Exchanges where the trade is executed for the purpose of giving effect to the provisions of the Rules, Byelaws and Regulations of the Exchanges and the circulars/notices issued thereunder.

BROKERAGE

18. The Client shall pay to the stock broker brokerage and statutory levies as are prevailing from time to time and as they apply to the Client's account, transactions and to the services that stock broker renders to the Client. The stock broker shall not charge brokerage more than the maximum brokerage permissible as per the rules, regulations and bye-laws of the relevant stock exchanges and/or rules and regulations of SEBI.

LIQUIDATION AND CLOSE OUT OF POSITION

19. Without prejudice to the stock broker's other rights (including the right to refer a matter to arbitration), the client understands that the stock broker shall be entitled to liquidate/close out all or any of the client's positions for non-payment of margins or other amounts, outstanding debts, etc. and adjust the proceeds of such liquidation/close out, if any, against the client's liabilities/obligations. Any and all losses and financial charges on account of such liquidation/closing-out shall be charged to and borne by the client.
20. In the event of death or insolvency of the client or his/its otherwise becoming incapable of receiving and paying for or delivering or

transferring securities which the client has ordered to be bought or sold, stock broker may close out the transaction of the client and claim losses, if any, against the estate of the client. The client or his nominees, successors, heirs and assignee shall be entitled to any surplus which may result there from. The client shall note that transfer of funds/securities in favor of a Nominee shall be valid discharge by the stock broker against the legal heir.

21. The stock broker shall bring to the notice of the relevant Exchange the information about default in payment/delivery and related aspects by a client. In case where defaulting client is a corporate entity/partnership/proprietary firm or any other artificial legal entity, then the name(s) of Director(s)/Promoter(s)/Partner(s)/Proprietor as the case may be, shall also be communicated by the stock broker to the relevant Exchange(s).

DISPUTE RESOLUTION

22. The stock broker shall provide the client with the relevant contact details of the concerned Exchanges and SEBI.
23. The stock broker shall co-operate in redressing grievances of the client in respect of all transactions routed through it and in removing objections for bad delivery of shares, rectification of bad delivery, etc.
24. The client and the stock broker shall refer any claims and/or disputes with respect to deposits, margin money, etc., to arbitration as per the Rules, Byelaws and Regulations of the Exchanges where the trade is executed and circulars/notices issued thereunder as may be in force from time to time.
25. The stock broker shall ensure faster settlement of any arbitration proceedings arising out of the transactions entered into between him vis-à-vis the client and he shall be liable to implement the arbitration awards made in such proceedings.
26. The client/stock-broker understands that the instructions issued by an authorized representative for dispute resolution, if any, of the client/stock-broker shall be binding on the client/stock-broker in accordance with the letter authorizing the said representative to deal on behalf of the said client/stock-broker.

TERMINATION OF RELATIONSHIP

27. This relationship between the stock broker and the client shall be terminated; if the stock broker for any reason ceases to be a member of the stock exchange including cessation of

membership by reason of the stock broker's default, death, resignation or expulsion or if the certificate is cancelled by the Board.

28. The stock broker, sub-broker and the client shall be entitled to terminate the relationship between them without giving any reasons to the other party, after giving notice in writing of not less than one month to the other parties. Notwithstanding any such termination, all rights, liabilities and obligations of the parties arising out of or in respect of transactions entered into prior to the termination of this relationship shall continue to subsist and vest in/be binding on the respective parties or his/its respective heirs, executors, administrators, legal representatives or successors, as the case may be.
29. In the event of demise/insolvency of the sub-broker or the cancellation of his/its registration with the Board or/withdrawal of recognition of the sub-broker by the stock exchange and/or termination of the agreement with the sub broker by the stock broker, for any reason whatsoever, the client shall be informed of such termination and the client shall be deemed to be the direct client of the stock broker and all clauses in the 'Rights and Obligations' document(s) governing the stock broker, sub-broker and client shall continue to be in force as it is, unless the client intimates to the stock broker his/its intention to terminate their relationship by giving a notice in writing of not less than one month.

ADDITIONAL RIGHTS AND OBLIGATIONS

30. The stock broker shall ensure due protection to the client regarding client's rights to dividends, rights or bonus shares, etc. in respect of transactions routed through it and it shall not do anything which is likely to harm the interest of the client with whom and for whom they may have had transactions in securities.
31. The stock broker and client shall reconcile and settle their accounts from time to time as per the Rules, Regulations, Bye Laws, Circulars, Notices and Guidelines issued by SEBI and the relevant Exchanges where the trade is executed.
32. The stock broker shall issue a contract note to his constituents for trades executed in such format as may be prescribed by the Exchange from time to time containing records of all transactions including details of order number, trade number, trade time, trade price, trade quantity, details of the derivatives contract,

client code, brokerage, all charges levied etc. and with all other relevant details as required therein to be filled in and issued in such manner and within such time as prescribed by the Exchange. The stock broker shall send contract notes to the investors within one working day of the execution of the trades in hard copy and/or in electronic form using digital signature.

33. The stock broker shall make pay out of funds or delivery of securities, as the case may be, to the Client within one working day of receipt of the payout from the relevant Exchange where the trade is executed unless otherwise specified by the client and subject to such terms and conditions as may be prescribed by the relevant Exchange from time to time where the trade is executed.
34. The stock broker shall send a complete 'Statement of Accounts' for both funds and securities in respect of each of its clients in such periodicity and format within such time, as may be prescribed by the relevant Exchange, from time to time, where the trade is executed. The Statement shall also state that the client shall report errors, if any, in the Statement within such time as may be prescribed by the relevant Exchange from time to time where the trade was executed, from the receipt thereof to the Stock broker.
35. The stock broker shall send daily margin statements to the clients. Daily Margin statement should include, inter-alia, details of collateral deposited, collateral utilized and collateral status (available balance/due from client) with break up in terms of cash, Fixed Deposit Receipts (FDRs), Bank Guarantee and securities.
36. The Client shall ensure that it has the required legal capacity to, and is authorized to, enter into the relationship with stock broker and is capable of performing his obligations and undertakings hereunder. All actions required to be taken to ensure compliance of all the transactions, which the Client may enter into shall be completed by the Client prior to such transaction being entered into.

ELECTRONIC CONTRACT NOTES (ECN)

37. In case, client opts to receive the contract note in electronic form, he shall provide an appropriate e-mail id to the stock broker. The client shall communicate to the stock broker any change in the email-id through a physical letter. If the client has opted for internet trading, the request for change of email id may be made

through the secured access by way of client specific user id and password.

38. The stock broker shall ensure that all ECNs sent through the e-mail shall be digitally signed, encrypted, non-tamper able and in compliance with the provisions of the IT Act, 2000. In case, ECN is sent through e-mail as an attachment, the attached file shall also be secured with the digital signature, encrypted and non-tamperable.
39. The client shall note that non-receipt of bounced mail notification by the stock broker shall amount to delivery of the contract note at the e-mail ID of the client.
40. The stock broker shall retain ECN and acknowledgement of the e-mail in a soft and non-tamperable form in the manner prescribed by the exchange in compliance with the provisions of the IT Act, 2000 and as per the extant rules/regulations/circulars/guidelines issued by SEBI/Stock Exchanges from time to time. The proof of delivery i.e., log report generated by the system at the time of sending the contract notes shall be maintained by the stock broker for the specified period under the extant regulations of SEBI/stock exchanges. The log report shall provide the details of the contract notes that are not delivered to the client/e-mails rejected or bounced back. The stock broker shall take all possible steps to ensure receipt of notification of bounced mails by him at all times within the stipulated time period under the extant regulations of SEBI/stock exchanges.
41. The stock broker shall continue to send contract notes in the physical mode to such clients who do not opt to receive the contract notes in the electronic form. Wherever the ECNs have not been delivered to the client or has been rejected (bouncing of mails) by the e-mail ID of the client, the stock broker shall send a physical contract note to the client within the stipulated time under the extant regulations of SEBI/stock exchanges and maintain the proof of delivery of such physical contract notes.
42. In addition to the e-mail communication of the ECNs to the client, the stock broker shall simultaneously publish the ECN on his designated web-site, if any, in a secured way and enable relevant access to the clients and for this purpose, shall allot a unique user name and password to the client, with an option to the

client to save the contract note electronically and/or take a print out of the same.

LAW AND JURISDICTION

43. In addition to the specific rights set out in this document, the stock broker, sub-broker and the client shall be entitled to exercise any other rights which the stock broker or the client may have under the Rules, Bye-laws and Regulations of the Exchanges in which the client chooses to trade and circulars/notices issued thereunder or Rules and Regulations of SEBI.
44. The provisions of this document shall always be subject to Government notifications, any rules, regulations, guidelines and circulars/notices issued by SEBI and Rules, Regulations and Bye laws of the relevant stock exchanges, where the trade is executed, that may be in force from time to time.
45. The stock broker and the client shall abide by any award passed by the Arbitrator(s) under the Arbitration and Conciliation Act, 1996. However, there is also a provision of appeal within the stock exchanges, if either party is not satisfied with the arbitration award.
46. Words and expressions which are used in this document but which are not defined herein shall, unless the context otherwise requires, have the same meaning as assigned thereto in the Rules, Byelaws and Regulations and circulars/notices issued thereunder of the Exchanges/SEBI.
47. All additional voluntary clauses/document added by the stock broker should not be in contravention with rules/regulations/notices/circulars of Exchanges/SEBI. Any changes in such voluntary clauses/document(s) need to be preceded by a notice of 15 days. Any changes in the rights and obligations which are specified by Exchanges/SEBI shall also be brought to the notice of the clients.
48. If the rights and obligations of the parties hereto are altered by virtue of change in Rules and regulations of SEBI or Bye-laws, Rules and Regulations of the relevant stock Exchanges where the trade is executed, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

INTERNET & WIRELESS TECHNOLOGY BASED TRADING FACILITY PROVIDED BY STOCK BROKERS TO CLIENT

(All the clauses mentioned in the '*Rights and Obligations*' document(s) shall be applicable. Additionally, the clauses mentioned herein shall also be applicable.)

1. Stock broker is eligible for providing Internet based trading (IBT) and securities trading through the use of wireless technology that shall include the use of devices such as mobile phone, laptop with data card, etc. which use Internet Protocol (IP). The stock broker shall comply with all requirements applicable to internet based trading/securities trading using wireless technology as may be specified by SEBI & the Exchanges from time to time.
2. The client is desirous of investing/trading in securities and for this purpose, the client is desirous of using either the internet based trading facility or the facility for securities trading through use of wireless technology. The Stock broker shall provide the Stock broker's IBT Service to the Client, and the Client shall avail of the Stock broker's IBT Service, on and subject to SEBI/Exchanges Provisions and the terms and conditions specified on the Stock broker's IBT Web Site provided that they are in line with the norms prescribed by Exchanges/SEBI.
3. The stock broker shall bring to the notice of client the features, risks, responsibilities, obligations and liabilities associated with securities trading through wireless technology/internet/smart order routing or any other technology should be brought to the notice of the client by the stock broker.
4. The stock broker shall make the client aware that the Stock Broker's IBT system itself generates the initial password and its password policy as stipulated in line with norms prescribed by Exchanges/SEBI.
5. The Client shall be responsible for keeping the Username and Password confidential and secure and shall be solely responsible for all orders entered and transactions done by any person whosoever through the Stock broker's IBT System using the Client's Username and/or Password whether or not such person was authorized to do so. Also the client is aware that authentication technologies and strict security measures are required for the internet trading/securities trading through wireless technology through order routed system and undertakes to ensure that the password of the client and/or his authorized representative are not revealed to any third party including employees and dealers of the stock broker
6. The Client shall immediately notify the Stock broker in writing if he forgets his password, discovers security flaw in Stock Broker's IBT System, discovers/suspects discrepancies/unauthorized access through his username /password/account with full details of such unauthorized use, the date, the manner and the transactions effected pursuant to such unauthorized use, etc.
7. The Client is fully aware of and understands the risks associated with availing of a service for routing orders over the internet/securities trading through wireless technology and Client shall be fully liable and responsible for any and all acts done in the Client's Username/ password in any manner whatsoever.
8. The stock broker shall send the order/trade confirmation through email to the client at his request. The client is aware that the order/ trade confirmation is also provided on the web portal. In case client is trading using wireless technology, the stock broker shall send the order/trade confirmation on the device of the client.
9. The client is aware that trading over the internet involves many uncertain factors and complex hardware, software, systems, communication lines, peripherals, etc. are susceptible to interruptions and dislocations. The Stock broker and the Exchange do not make any representation or warranty that the Stock broker's IBT Service will be available to the Client at all times without any interruption.
10. The Client shall not have any claim against the Exchange or the Stock broker on account of any suspension, interruption, non-availability or malfunctioning of the Stock broker's IBT System or Service or the Exchange's service or systems or non-execution of his orders due to any link/system failure at the Client/Stock brokers/Exchange end for any reason beyond the control of the stock broker/Exchanges.

RISK DISCLOSURE DOCUMENT FOR CAPITAL MARKET AND DERIVATIVES SEGMENTS

This document contains important information on trading in Equities/Derivatives Segments of the stock exchanges. All prospective constituents should read this document before trading in Equities/Derivatives Segments of the Exchanges.

Stock exchanges/SEBI does neither singly or jointly and expressly nor impliedly guarantee nor make any representation concerning the completeness, the adequacy or accuracy of this disclosure document nor have Stock exchanges /SEBI endorsed or passed any merits of participating in the trading segments. This brief statement does not disclose all the risks and other significant aspects of trading.

In the light of the risks involved, you should undertake transactions only if you understand the nature of the relationship into which you are entering and the extent of your exposure to risk.

You must know and appreciate that trading in Equity shares, derivatives contracts or other instruments traded on the Stock Exchange, which have varying element of risk, is generally not an appropriate avenue for someone of limited resources/limited investment and/or trading experience and low risk tolerance. You should therefore carefully consider whether such trading is suitable for you in the light of your financial condition. In case you trade on Stock exchanges and suffer adverse consequences or loss, you shall be solely responsible for the same and Stock exchanges/its Clearing Corporation and/or SEBI shall not be responsible, in any manner whatsoever, for the same and it will not be open for you to take a plea that no adequate disclosure regarding the risks involved was made or that you were not explained the full risk involved by the concerned stock broker. The constituent shall be solely responsible for the consequences and no contract can be rescinded on that account. You must acknowledge and accept that there can be no guarantee of profits or no exception from losses while executing orders for purchase and/or sale of a derivative contract being traded on Stock exchanges.

It must be clearly understood by you that your dealings on Stock exchanges through a stock broker shall be subject to your fulfilling certain formalities set out by the stock broker, which may inter alia include your filling the know your client form, reading the rights and obligations, do's and don'ts, etc., and are subject to the Rules, Byelaws and Regulations of relevant Stock exchanges, its Clearing Corporation,

guidelines prescribed by SEBI and in force from time to time and Circulars as may be issued by Stock exchanges or its Clearing Corporation and in force from time to time.

Stock exchanges does not provide or purport to provide any advice and shall not be liable to any person who enters into any business relationship with any stock broker of Stock exchanges and/or any third party based on any information contained in this document. Any information contained in this document must not be construed as business advice. No consideration to trade should be made without thoroughly understanding and reviewing the risks involved in such trading. If you are unsure, you must seek professional advice on the same.

In considering whether to trade or authorize someone to trade for you, you should be aware of or must get acquainted with the following:-

1. BASIC RISKS:

1.1 Risk of Higher Volatility:

Volatility refers to the dynamic changes in price that a security/derivatives contract undergoes when trading activity continues on the Stock Exchanges. Generally, higher the volatility of a security/derivatives contract, greater is its price swings. There may be normally greater volatility in thinly traded securities / derivatives contracts than in active securities /derivatives contracts. As a result of volatility, your order may only be partially executed or not executed at all, or the price at which your order got executed may be substantially different from the last traded price or change substantially thereafter, resulting in notional or real losses.

1.2 Risk of Lower Liquidity:

Liquidity refers to the ability of market participants to buy and/or sell securities / derivatives contracts expeditiously at a competitive price and with minimal price difference. Generally, it is assumed that more the numbers of orders available in a market, greater is the liquidity. Liquidity is important because with greater liquidity, it is easier for investors to buy and/or sell securities / derivatives contracts swiftly and with minimal price difference, and as a result, investors are more likely to pay or receive a competitive price for securities/ derivatives contracts purchased

or sold. There may be a risk of lower liquidity in some securities / derivatives contracts as compared to active securities / derivatives contracts. As a result, your order may only be partially executed, or may be executed with relatively greater price difference or may not be executed at all.

1.2.1 Buying or selling securities / derivatives contracts as part of a day trading strategy may also result into losses, because in such a situation, securities / derivatives contracts may have to be sold / purchased at low / high prices, compared to the expected price levels, so as not to have any open position or obligation to deliver or receive a security / derivatives contract.

1.3 Risk of Wider Spreads:

Spread refers to the difference in best buy price and best sell price. It represents the differential between the price of buying a security / derivatives contract and immediately selling it or vice versa. Lower liquidity and higher volatility may result in wider than normal spreads for less liquid or illiquid securities / derivatives contracts. This in turn will hamper better price formation.

1.4 Risk-reducing orders:

The placing of orders (e.g., "stop loss" orders, or "limit" orders) which are intended to limit losses to certain amounts may not be effective many a time because rapid movement in market conditions may make it impossible to execute such orders.

1.4.1 A "market" order will be executed promptly, subject to availability of orders on opposite side, without regard to price and that, while the customer may receive a prompt execution of a "market" order, the execution may be at available prices of outstanding orders, which satisfy the order quantity, on price time priority. It may be understood that these prices may be significantly different from the last traded price or the best price in that security / derivatives contract.

1.4.2 A "limit" order will be executed only at the "limit" price specified for the order or a better price. However, while the customer receives price protection, there is a possibility that the order may not be executed at all.

1.4.3 A stop loss order is generally placed "away" from the current price of a stock / derivatives contract, and such order gets activated if and when the security / derivatives contract reaches, or trades through, the stop price. Sell stop orders are entered ordinarily below the current price, and buy stop orders are entered ordinarily above the current price. When the security / derivatives contract reaches the pre-determined price, or trades through such price, the stop loss order converts to a market/limit order and is executed at the limit or better. There is no assurance therefore that the limit order will be executable since a security / derivatives contract might penetrate the pre-determined price, in which case, the risk of such order not getting executed arises, just as with a regular limit order.

1.5 Risk of News Announcements:

News announcements that may impact the price of stock / derivatives contract may occur during trading, and when combined with lower liquidity and higher volatility, may suddenly cause an unexpected positive or negative movement in the price of the security / contract.

1.6 Risk of Rumors:

Rumors about companies / currencies at times float in the market through word of mouth, newspapers, websites or news agencies, etc. The investors should be wary of and should desist from acting on rumors.

1.7 System Risk:

High volume trading will frequently occur at the market opening and before market close. Such high volumes may also occur at any point in the day. These may cause delays in order execution or confirmation.

1.7.1 During periods of volatility, on account of market participants continuously modifying their order quantity or prices or placing fresh orders, there may be delays in order execution and its confirmations.

1.7.2 Under certain market conditions, it may be difficult or impossible to liquidate a position in the market at a reasonable price or at all, when there are no outstanding orders either on the buy side

or the sell side, or if trading is halted in a security / derivatives contract due to any action on account of unusual trading activity or security / derivatives contract hitting circuit filters or for any other reason.

1.8 System/Network Congestion:

Trading on exchanges is in electronic mode, based on satellite/leased line based communications, combination of technologies and computer systems to place and route orders. Thus, there exists a possibility of communication failure or system problems or slow or delayed response from system or trading halt, or any such other problem/glitch whereby not being able to establish access to the trading system/network, which may be beyond control and may result in delay in processing or not processing buy or sell orders either in part or in full. You are cautioned to note that although these problems may be temporary in nature, but when you have outstanding open positions or unexecuted orders, these represent a risk because of your obligations to settle all executed transactions.

2. As far as Derivatives segments are concerned, please note and get yourself acquainted with the following additional features:-

2.1 Effect of "Leverage" or "Gearing":

In the derivatives market, the amount of margin is small relative to the value of the derivatives contract so the transactions are 'leveraged' or 'geared'. Derivatives trading, which is conducted with a relatively small amount of margin, provides the possibility of great profit or loss in comparison with the margin amount. But transactions in derivatives carry a high degree of risk.

You should therefore completely understand the following statements before actually trading in derivatives and also trade with caution while taking into account one's circumstances, financial resources, etc. If the prices move against you, you may lose a part of or whole margin amount in a relatively short period of time. Moreover, the loss may exceed the original margin amount.

A. Futures trading involve daily settlement of all positions. Every day the open positions are marked to market based on the closing

level of the index / derivatives contract. If the contract has moved against you, you will be required to deposit the amount of loss (notional) resulting from such movement. This amount will have to be paid within a stipulated time frame, generally before commencement of trading on next day.

- B. If you fail to deposit the additional amount by the deadline or if an outstanding debt occurs in your account, the stock broker may liquidate a part of or the whole position or substitute securities. In this case, you will be liable for any losses incurred due to such close-outs.
- C. Under certain market conditions, an investor may find it difficult or impossible to execute transactions. For example, this situation can occur due to factors such as illiquidity i.e. when there are insufficient bids or offers or suspension of trading due to price limit or circuit breakers etc.
- D. In order to maintain market stability, the following steps may be adopted: changes in the margin rate, increases in the cash margin rate or others. These new measures may also be applied to the existing open interests. In such conditions, you will be required to put up additional margins or reduce your positions.
- E. You must ask your broker to provide the full details of derivatives contracts you plan to trade i.e. the contract specifications and the associated obligations.

2.2 Currency specific risks:

1. The profit or loss in transactions in foreign currency-denominated contracts, whether they are traded in your own or another jurisdiction, will be affected by fluctuations in currency rates where there is a need to convert from the currency denomination of the contract to another currency.
2. Under certain market conditions, you may find it difficult or impossible to liquidate a position. This can occur, for example when a currency is deregulated or fixed trading bands are widened.
3. Currency prices are highly volatile. Price movements for currencies are influenced by,

among other things: changing supply-demand relationships; trade, fiscal, monetary, exchange control programs and policies of governments; foreign political and economic events and policies; changes in national and international interest rates and inflation; currency devaluation; and sentiment of the market place. None of these factors can be controlled by any individual advisor and no assurance can be given that an advisor's advice will result in profitable trades for a participating customer or that a customer will not incur losses from such events.

2.3 Risk of Option holders:

1. An option holder runs the risk of losing the entire amount paid for the option in a relatively short period of time. This risk reflects the nature of an option as a wasting asset which becomes worthless when it expires. An option holder who neither sells his option in the secondary market nor exercises it prior to its expiration will necessarily lose his entire investment in the option. If the price of the underlying does not change in the anticipated direction before the option expires, to an extent sufficient to cover the cost of the option, the investor may lose all or a significant part of his investment in the option.
2. The Exchanges may impose exercise restrictions and have absolute authority to restrict the exercise of options at certain times in specified circumstances.

2.4 Risks of Option Writers:

1. If the price movement of the underlying is not in the anticipated direction, the option writer runs the risks of losing substantial amount.
2. The risk of being an option writer may be reduced by the purchase of other options on the same underlying interest and thereby assuming a spread position or by acquiring other types of hedging positions in the options markets or other markets. However, even where the writer has assumed a spread or other hedging position, the risks may still be significant. A spread position is not necessarily less risky than a simple 'long' or 'short' position.
3. Transactions that involve buying and writing multiple options in combination, or buying or writing options in combination with buying or

selling short the underlying interests, present additional risks to investors. Combination transactions, such as option spreads, are more complex than buying or writing a single option. And it should be further noted that, as in any area of investing, a complexity not well understood is, in itself, a risk factor. While this is not to suggest that combination strategies should not be considered, it is advisable, as is the case with all investments in options, to consult with someone who is experienced and knowledgeable with respect to the risks and potential rewards of combination transactions under various market circumstances.

3. TRADING THROUGH WIRELESS TECHNOLOGY/ SMART ORDER ROUTING OR ANY OTHER TECHNOLOGY:

Any additional provisions defining the features, risks, responsibilities, obligations and liabilities associated with securities trading through wireless technology/ smart order routing or any other technology should be brought to the notice of the client by the stock broker.

4. GENERAL

- 4.1 The term 'constituent' shall mean and include a client, a customer or an investor, who deals with a stock broker for the purpose of acquiring and/or selling of securities / derivatives contracts through the mechanism provided by the Exchanges.
- 4.2 The term 'stock broker' shall mean and include a stock broker, a broker or a stock broker, who has been admitted as such by the Exchanges and who holds a registration certificate from SEBI.

GUIDANCE NOTE - DO's AND DON'Ts FOR TRADING ON THE EXCHANGE(S) FOR INVESTORS**BEFORE YOU BEGIN TO TRADE**

1. Ensure that you deal with and through only SEBI registered intermediaries. You may check their SEBI registration certificate number from the list available on the Stock exchanges i.e. www.nseindia.com, www.bseindia.com, www.mcx-sx.com, www.useindia.com and SEBI website www.sebi.gov.in.
 2. Ensure that you fill the KYC form completely and strike off the blank fields in the KYC form.
 3. Ensure that you have read all the mandatory documents viz. Rights and Obligations, Risk Disclosure Document, Policy and Procedure document of the stock broker.
 4. Ensure to read, understand and then sign the voluntary clauses, if any, agreed between you and the stock broker. Note that the clauses as agreed between you and the stock broker cannot be changed without your consent.
 5. Get a clear idea about all brokerage, commissions, fees and other charges levied by the broker on you for trading and the relevant provisions/ guidelines specified by SEBI/Stock exchanges.
 6. Obtain a copy of all the documents executed by you from the stock broker free of charge.
 7. In case you wish to execute Power of Attorney (POA) in favour of the Stock broker, authorizing it to operate your bank and demat account, please refer to the guidelines issued by SEBI/Exchanges in this regard.
- TRANSACTIONS AND SETTLEMENTS**
8. The stock broker may issue electronic contract notes (ECN) if specifically authorized by you in writing. You should provide your email id to the stock broker for the same. Don't opt for ECN if you are not familiar with computers.
 9. Don't share your internet trading account's password with anyone.
 10. Don't make any payment in cash to the stock broker.
 11. Make the payments by account payee cheque in favour of the stock broker. Don't issue cheques in the name of sub-broker. Ensure that you have a documentary proof of your payment/deposit of securities with the stock broker, stating date, scrip, quantity, towards which bank/ demat account such money or securities deposited and from which bank/ demat account.
 12. Note that facility of Trade Verification is available on stock exchanges' websites, where details of trade as mentioned in the contract note may be verified. Where trade details on the website do not tally with the details mentioned in the contract note, immediately get in touch with the Investors Grievance Cell of the relevant Stock exchange.
 13. In case you have given specific authorization for maintaining running account, payout of funds or delivery of securities (as the case may be), may not be made to you within one working day from the receipt of payout from the Exchange. Thus, the stock broker shall maintain running account for you subject to the following conditions:
 - a) Such authorization from you shall be dated, signed by you only and contains the clause that you may revoke the same at any time.
 - b) The actual settlement of funds and securities shall be done by the stock broker, at least once in a calendar quarter or month, depending on your preference. While settling the account, the stock broker shall send to you a 'statement of accounts' containing an extract from the client ledger for funds and an extract from the register of securities displaying all the receipts/deliveries of funds and securities. The statement shall also explain the retention of funds and securities and the details of the pledged shares, if any.
 - c) On the date of settlement, the stock broker may retain the requisite securities/funds towards outstanding obligations and may also retain the funds expected to be required to meet derivatives margin obligations for next 5 trading days, calculated in the manner specified by the exchanges. In respect of cash market transactions, the stock broker may retain entire pay-in obligation of funds and securities due from clients as on date of settlement and for next day's business, he may retain funds/securities/margin to the extent of value of transactions executed on the day of such settlement in the cash market.

- d) You need to bring any dispute arising from the statement of account or settlement so made to the notice of the stock broker in writing preferably within 7 (seven) working days from the date of receipt of funds/securities or statement, as the case may be. In case of dispute, refer the matter in writing to the Investors Grievance Cell of the relevant Stock exchanges without delay.
14. In case you have not opted for maintaining running account and pay-out of funds/securities is not received on the next working day of the receipt of payout from the exchanges, please refer the matter to the stock broker. In case there is dispute, ensure that you lodge a complaint in writing immediately with the Investors Grievance Cell of the relevant Stock exchange.
15. Please register your mobile number and email id with the stock broker, to receive trade confirmation alerts/ details of the transactions through SMS or email, by the end of the trading day, from the stock exchanges.

IN CASE OF TERMINATION OF TRADING MEMBERSHIP

16. In case, a stock broker surrenders his membership, is expelled from membership or declared a defaulter; Stock exchanges give a public notice inviting claims relating to only the "transactions executed on the trading system" of Stock exchange, from the investors. Ensure that you lodge a claim with the relevant Stock exchanges within the stipulated period and with the supporting documents.
17. Familiarize yourself with the protection accorded to the money and/or securities you may deposit with your stock broker, particularly in the event of a default or the stock broker's insolvency or bankruptcy and the extent to which you may recover such money and/or securities may be governed by the Bye-laws and Regulations of the relevant Stock exchange where the trade was executed and the scheme of the Investors' Protection Fund in force from time to time.

DISPUTES/COMPLAINTS

18. Please note that the details of the arbitration proceedings, penal action against the brokers and investor complaints against the stock brokers are displayed on the website of the relevant Stock exchange.
19. In case your issue/problem/grievance is not being sorted out by concerned stock broker/sub-broker then you may take up the matter with the concerned Stock exchange. If you are not satisfied with the resolution of your complaint then you can escalate the matter to SEBI.
20. Note that all the stock broker/sub-brokers have been mandated by SEBI to designate an e-mail ID of the grievance redressal division/compliance officer exclusively for the purpose of registering complaints.

Mandatory document dealing with Policies and Procedures pursuant to SEBI's Circular No. MIRSD/SE/Cir-19/2009 dated December 3, 2009

1. Refusal of order for Penny stocks :

CENTURY FINVEST PVT. LTD. shall have the absolute discretion to accept, refuse or partially accept any buy or sell order for execution from a client in respect of penny stocks, illiquid stocks, stocks having low liquidity, illiquid "options", far month "options", writing of "options", stocks in S, Z and B2 category and any other contracts which as per the perception of CENTURY FINVEST PVT. LTD. are extremely volatile or subject to Market manipulation.

CENTURY FINVEST PVT. LTD. may permit restrictive acceptance of orders in such scrips/contracts in controlled environments like orders received from clients being forwarded by branches to a centralized desk at HO instead of allowing trading in such scrips/Contracts at branch level or through Online trading platform. CENTURY FINVEST PVT. LTD. shall not be responsible for delay in execution of such orders and consequential opportunity loss or financial loss to the client.

CENTURY FINVEST PVT. LTD. may cancel orders in such scrips received from clients before execution or after partial execution without assigning any reasons thereof. CENTURY FINVEST PVT. LTD. may take appropriate declarations from the clients before accepting such orders.

CENTURY FINVEST PVT. LTD. shall have the prerogative to place such restrictions, notwithstanding the fact that the client has adequate credit balance or margin available in his account and/or the client had previously purchased or sold such securities / contracts through CENTURY FINVEST PVT. LTD. itself.

2. Setting up client's Exposure limits :

Purchase Limit : CENTURY FINVEST PVT. LTD. may provide a exposure limit for intraday and delivery based purchases by a client which would be a multiple (varying between one to four times) of the clear ledger balance in the account of the client plus value of paid up collaterals computed after appropriate haircut. The value of the "multiple" and the "haircut" shall be decided by CENTURY FINVEST PVT. LTD. based on Market Volatility and quality of collaterals.

Sell Limit : CENTURY FINVEST PVT. LTD. may provide a sell limit to the client equivalent to

the value of securities held by the client in his POA enabled Demat account plus the collateral held by CENTURY FINVEST PVT. LTD. on behalf of the client in its Beneficiary and Margin Pool account after making appropriate adjustments for the unsettled delivery positions of the client.

Exposure for F&O : CENTURY FINVEST PVT. LTD. may provide exposure for F&O based on availability of initial margin (SPAN + Exposure) in the form of cash and approved securities (with appropriate hair cut).

Client-wise differential Limits : CENTURY FINVEST PVT. LTD. shall have the prerogative to allow differential purchase limits and sell limits varying from client to client, depending upon credit worthiness, integrity and past conduct of each client.

3. Applicable Brokerage Rates

Brokerage shall be applied as per the rates agreed upon with the client in the KYC at the time of registration of the client and/or subsequently through a written agreement between the client and CENTURY FINVEST PVT. LTD. The rate of Brokerage shall not exceed the maximum brokerage permissible under Exchange bye-laws.

The slab rates of brokerage fixed by CENTURY FINVEST PVT. LTD. are function of the quality and cost of services provided to the client and the volume and revenue expected from an account. It shall be reviewed by the CENTURY FINVEST PVT. LTD. from time to time and may be increased with prospective effect at a notice of 15 days sent to the E-mail address or postal address of the client registered with CENTURY FINVEST PVT. LTD.

The brokerage shall however be exclusive of the following :

- DP Annual maintenance charges
- DP transaction charges / Pledge / Re-pledge / Demat / Remat charges
- DP Inter settlement charges
- Account Opening charges
- Delayed Payment charges
- Penalties levied by Exchange
- Research advisory charges
- Courier charges

- Bank charges towards the cheques received unpaid,
- DP, Bank and other processing charges towards periodic settlement of Funds/ Securities on periodic basis
- Statutory charges payable to Exchange/ SEBI/Govt. Authorities etc.,
- SEBI/Exchange/Clearing Member Turnover charges
- Other out of pocket and service related charges

4. Imposition of Penalty / delayed payment charges by either party, specifying the rate and the period.

Delayed payment charges / Charges on Exposure against collaterals :

As a matter of policy CENTURY FINVEST PVT. LTD. does not provide funding facility(ies) to any of its client.

Pursuant to Exchange Bye-laws, the Member broker is currently required to make pay-in of funds to the Exchange by T+2 morning and arrange delivery of securities to the Exchange latest by T+2 morning. Further Member broker is also required to maintain adequate upfront margins with the Exchange to avail exposure for trading. The Exchanges have also defined the ratios in which the cash and collaterals are to be deposited and maintained by the Member broker. In addition, the Exchange requires the member broker to deposit some of the margins like MTM, in Cash only.

In order to manage its working capital, CENTURY FINVEST PVT. LTD. requires fullest cooperation of the clients in meeting their respective obligation towards payin and margins.

CENTURY FINVEST PVT. LTD. shall therefore charge a delayed payment penalty, not exceeding 2% per month, on account of delays/failure by the client in meeting the pay-in obligations on the scheduled date and also where the clients take exposure in F&O segment by depositing collaterals in a ratio which is disproportionate to the Cash versus collaterals ratios prescribed by the Exchanges. While levying delayed payment charges or interest on the debit balance in the running account of a client, CENTURY FINVEST PVT. LTD. may not consider any credit balance in the other family or group account of the client.

Penalties levied by Exchanges :

Further Exchanges levy various penalties on the member brokers on auction resulting from short deliveries, non adherence to client-wise exposure limits, client-wise shortfall in F&O Margin and for other reasons which may be defined by the Exchange from time to time. CENTURY FINVEST PVT. LTD. shall therefore passed on any such penalty levied on it to the respective client's account.

Interest Free Deposits :

CENTURY FINVEST PVT. LTD. provides exposure against the upfront margin received in the form of cash / collateral from the client. The client may at anytime demand withdrawal of cash and collaterals at his discretion. Therefore CENTURY FINVEST PVT. LTD. shall not pay any interest or other benefit to the client for maintaining cash balances or depositing collateral margins with CENTURY FINVEST PVT. LTD.

5. The right to sell clients' securities or close clients' positions, without giving notice to the client, on account of non-payment of client's dues

CENTURY FINVEST PVT. LTD. shall have right to sell client's securities, both unpaid securities as well as collaterals deposited towards margins, or close out client's open positions, without giving notice to the client where there is a delay/ failure of the client to meet the pay-in obligations and / or there is a failure of the client to bring additional margins to cover the increase in risk in the dynamic market conditions.

a. Unpaid Securities in Capital Market :

- In case of unpaid obligation on T+3, CENTURY FINVEST PVT. LTD. may sell the unpaid/ partially paid securities. In addition CENTURY FINVEST PVT. LTD. may sell the collaterals deposited by the client towards margins and/ or paid securities purchased by the client in earlier settlements where the sale of proceeds of unpaid securities are inadequate to cover the pay-in obligations and/ where the unpaid securities appear to be comparatively illiquid and cannot be sold at reasonable rates to the extent required.

- ii. CENTURY FINVEST PVT. LTD. may follow the LIFO method for liquidation of securities but it shall not be binding on it to follow this method in all cases.

b. The margin shortfall in F&O:

- i. Positions of the client may be closed out to the extent of margin shortfall on the T+1 basis.
- ii. While computing margin shortfall, value of unapproved securities shall not be considered.
- iii. As per the current Exchange requirements, the Member Broker is required to maintain a 50:50 ratio between cash and collaterals margin deposited with the Exchange. CENTURY FINVEST PVT. LTD. shall therefore have the prerogative to insist for at least 50% of margin in cash and may not consider the value of securities over and above the cash component for the purpose of calculating margins shortfall and close out the F&O position wherever it finds the deviation. However, sales made in capital market segment shall not be considered while closing F&O positions on T+1 basis due to margin shortfall.

c. Intra-day Positions :

CENTURY FINVEST PVT. LTD. shall have right to close out any intra-day positions taken by the client after a defined "Cut-off" time (Presently 20 minutes before close of market).

d. General :

- i. While selling the securities/ closing the clients positions, CENTURY FINVEST PVT. LTD. may take into account the sales made by the client, positions closed by the client or collections received from the client till a cut-off time (presently 12.45pm).
- ii. While selling the securities/ closing the clients positions, CENTURY FINVEST PVT. LTD. may not take into consideration Cheques/Bank drafts/Pay orders deposited by the client with CENTURY FINVEST PVT. LTD. until clear proceeds of such instruments are received by CENTURY FINVEST PVT. LTD. in its bank account.
- iii. CENTURY FINVEST PVT. LTD. shall have the right to sell client's securities or close out client's open positions but it shall not be under any obligations to undertake this

exercise compulsorily. CENTURY FINVEST PVT. LTD. shall therefore not be under any obligation to compensate/ or provide reasons of any delay or omission on its part to sell client's securities or close open positions of the client

6. Shortages in obligations arising out of internal netting of trades

CENTURY FINVEST PVT. LTD. shall have the right to adopt a policy of its choice for internal auctions arising out of internal netting of trades and charge to defaulter seller and compensate the impacted purchaser as per the policy. The current procedure for internal auction is displayed on the website, which may be amended from time to time with prospective effect after publishing the same on the website www.shareindia.com.

7. Conditions under which a client may not be allowed to take further position or the broker may close the existing position of a client

a. All Markets :

Where client is not having adequate margins as per conditions defined in Risk Management policy under Section 2.

b. Capital Market:

- i. Where the client has not been able to meet his pay-in obligation in cash by the schedule date of pay-in irrespective of the value of collaterals available with CENTURY FINVEST PVT. LTD..
- ii. Clear proceeds of the cheque deposited by the client to meet the pay-in obligations has not yet been received by CENTURY FINVEST PVT. LTD..
- iii. Client is trading in "illiquid" scrips and volumes in his account exceed internal cut off limit fixed by CENTURY FINVEST PVT. LTD.
- iv. CENTURY FINVEST PVT. LTD. exposure at "house level" in a specific scrip / contract exceeds the internal limits fixed by CENTURY FINVEST PVT. LTD.

c. F&O:

- i. Where the client has not met Market to Market loss in cash
- ii. Where the "open" positions in a contract exceed or are close to market wide cut-off limits
- iii. Where the client's position is close to client-wise permissible "open" positions.

d. INTRA-DAY :

Clients will not be able to place intra-day orders after a cut-off time fixed by CENTURY FINVEST PVT. LTD. (Presently 20 minutes prior to close of market)

Event Based: Where based on happening of an event, CENTURY FINVEST PVT. LTD. has the risk perception that further trading in the securities/ contracts may not be interest of its clients and/or the market.

8. Temporarily suspending or closing a client's account at the client's request

CENTURY FINVEST PVT. LTD. may carry a periodic review of the client accounts and may suspend the accounts from Trading in the following circumstances :

- Where the client is inactive for more than 6 months
- Where the client has not cleared the naked or uncovered debits which are more than 7 days' old.
- Where the account is under investigation by any regulatory body .
- Based on the recommendations made by the Branch Manager due to excessive speculations, un-cleared balances etc.
- Physical contract notes are received back undelivered due to reasons like "no such person", "addressee left", refusal to accept mails, POD's signed by the third persons, signature mismatch on POD's or other reasons which may create suspicion.
- Close out of the open positions.
- ECN failed (Bounced email) on more than 3 instances until client submits and registers new email id.
- Non delivery of the Statement of Account sent on periodic basis.
- Non updation of communications details viz., email id, Mobile no, Land line details or it is found to be belonging to a third person.
- Client lodges a compliant either directly with CENTURY FINVEST PVT. LTD. or through Exchange alleging unauthorized trades being executed in his account.

- On notices received from statutory, Government or Local authorities and/or Income Tax, Service Tax, Judicial or Quasi Judicial authority, etc.
- Where a client is reported to or known to have expired.
- CENTURY FINVEST PVT. LTD. may also suspend the account based on the written request received from the client.

9. Deregistering a client

- CENTURY FINVEST PVT. LTD. may de-register the client account based on action taken by SEBI/NSE/BSE or being part of list of debarred entities published by SEBI.
- CENTURY FINVEST PVT. LTD. may also initiate action for deregistering a client on basis of the information found in sites of CIBIL, Watch out investors, world check or client having suspicious back ground, link with suspicious organization, etc.,
- CENTURY FINVEST PVT. LTD. shall have right to close out the existing positions, sell the collaterals to recover its dues, if any, before de-registering the client.
- CENTURY FINVEST PVT. LTD. may freeze the assets of the client where it deems prudent, at time of deregistering a client.
- CENTURY FINVEST PVT. LTD. shall have the right to deregister a client after serving a 15 days written notice without assigning any reason thereof.

TARIFF SHEET

Brokerage Charges

Capital Market Segment

Stock Exchange	Delivery Charges (in %age terms)	Minimum Delivery Charges per share (in Rs.)	Jobbing Charges (in %age terms)	Minimum Jobbing Charges per share (in Rs.)
NSE / BSE	_____ %	Rs. _____/-	_____ %	Rs. _____/-

Futures & Options - NSE/BSE

Nature of Transaction	in %age terms	Minimum (per Unit)	Minimum (per Lot)
Futures	_____ %	Rs. _____/-	Rs. _____/-
Options	_____ %	Rs. _____/-	Rs. _____/-

Currency Derivatives Segment

Stock Exchange	in %age terms	Minimum (per Unit)	Minimum (per Lot)
NSE	_____ %	Rs. _____/-	Rs. _____/-
MCX-SX	_____ %	Rs. _____/-	Rs. _____/-
USE	_____ %	Rs. _____/-	Rs. _____/-

In addition to brokerage defined hereinabove, clients shall also be required to pay following additional charges which are subject to change from time to time:

Charges levied by Central Government, State Governments, SEBI, Stock Exchanges, Clearing Member and/or other Statutory / Legal Authorities:

- a) Securities Transaction Tax;
- b) Stamp Duty;
- c) Service Tax;
- d) SEBI Turnover Fees;
- e) Stock Exchange's Transaction Charges with Service Tax; and
- f) Clearing Member's Charges with Service Tax

Other Charges**

- a) Account opening charges - Rs. 100/- per client
- b) Late pay-in / delayed payment charges - 24% p.a.
- c) Demat charges - Rs. 10/- per transaction for all instances involving Off-market / Inter-settlement transfers and/or pay-in of shares out of securities held on behalf of respective client
- d) Pledge charges - 0.025% (Min. Rs. 25/- and Max. Rs. 300/-) per transaction in respect of all such scrips which are tendered as collateral towards applicable margin in Futures and Options / Currency Derivatives Segment
- e) Postage charges - Rs. 25/- per instance towards courier charges of physical contract notes
- f) Internet-based trading (IBT) facility - Rs. 300/- per segment per month for application based software (Rs. 100/- for browser based IBT facility) (Optional)
- g) Cheque bouncing charges - Rs. 250/- per instance
- h) Request for additional statement / bill / contract note - Rs. 5/- per page (Min. Rs. 25/- per request) + Courier Charges, if any
- i) All such charges / penalties that may be levied upon Share India Securities Limited due to any act/ommission/negligence, whether wilful or otherwise, on part of the client
- j) In addition to the above, appropriate charges shall also be levied for all such services/facilities that may be availed by the client in addition to services/facilities as per defined Rights and Obligations

** Service Tax at applicable rates shall additionally be levied on all of these charges





Century Fininvest Pvt. Ltd.

Non-Mandatory Documents

RUNNING ACCOUNT AUTHORISATION - ALL EXCHANGES

(Kindly note that these additional clause(s)/ documentation(s) are voluntary and at the discretion of the stock broker and the client. The same are required for maintaining the account of the Client on a running basis. The client need not execute this document if he / she does not wish to. The client has the right to terminate the document, in which eventuality; the stock broker shall maintain the account of the client on a settlement basis)

To,

CENTURY FINVEST PVT. LTD.

Regd. Office : 75, IInd Floor, Vijay Block, Laxmi Nagar
Vikas Marg, Delhi-110092

Dated.....

I/We are dealing through you as a client in Capital Market and/or Future & Option segment and/or Currency segment and/or Interest Rate future Segment & in order to facilitate ease of operations and upfront requirement of margin for trade. I/We authorize you as under:

1. I/We request you to maintain running balance in my account & retain the credit balance in any of my/our account and to use the unused funds towards my/our margin/pay-in/other future obligation(s) at any segment(s) of any or all the Exchange(s)/Clearing corporation unless I/we instruct you otherwise.
2. I/We request you to retain securities with you for my/our margin/pay-in/other-future obligation(s) at any segment(s) of any or all the Exchange(s)/Clearing Corporation unless I/We instruct you to transfer the same to my/our account.
3. I/We request you to settle my fund and securities account Once in every calendar Quarter or Once in a calendar Month or such other higher period as allowed by SEBI/Stock Exchange time to time except the funds given towards collaterals/margin in form of Bank Guarantee and/or Fixed Deposit Receipt.
4. In case I/We have an outstanding obligation on the settlement date, you may retain the requisite securities/funds towards such obligations and may also retain the funds expected to be required to meet margin obligations for next 5 trading days, calculated in the manner specified by the exchanges.
5. I/We confirm you that I will bring to your notice any dispute arising from the statement of account or settlement so made in writing within 7 working days from the date of receipt of funds/securities or statement of account or statement related to it, as the case may be at your registered office. After that I/We shall have no right to dispute the transaction, funds and/or securities ever and agree that you shall not be liable for any incidental loss/damage caused due to retention of funds and/or securities.

The running account authorization provided by me shall continue and remain valid until it is revoked by me anytime in writing.

Thanking you,

Yours faithfully,

Signature



Name _____ Client Code: _____

[Note: To be signed by person himself / herself not to be signed by his/her attorney/authorized person etc.]

ADDITIONAL RIGHTS & OBLIGATIONS

(Kindly note that these additional clause(s) are voluntary and at the discretion of the stock broker and the client. The same are required for clarifying the scope and exact nature of authorities and responsibilities of the Stock Broker and the client vis-à-vis each other. The client need not execute this document if he / she does not wish to. The client has the right to terminate the document. The Client also has the right to struck off all such clauses, if any, to which he/she doesn't agree. The Client is also expected to put his/her signatures against all such struck off clauses).

For the purpose of this document, unless the context otherwise requires:

- a) The words "Century Finvest Pvt. Ltd." wherever used in this schedule shall be deemed to be referring to M/s. Century Finvest Pvt. Ltd., a company incorporated under the relevant provision of the Companies Act, 1956 and having its registered office at 75, IInd Floor, Vijay Block, Laxmi Nagar, Vikas Marg, Delhi-110092;
- b) Words denoting the singular number shall also include the plural and vice versa;
- c) The pronouns "he", "she", "it" and their cognate variations are used as interchangeable and interpreted in accordance with the context;
- d) Words denoting a person shall include an individual, corporation, company, partnership, trust or other entity; provided however that clauses specifically applicable to a company, partnership or body corporate shall not apply to any other entity;
- e) References to the words "include" or "including" shall be construed without limitation;
- f) References to recitals and clauses shall be deemed to be a reference to the recitals and clauses of this schedule; and
- g) Reference to any rule, regulation, by-laws, circulars, guidelines and / or directives shall be construed as referring also to any amendment, addition or deletion therein or re-enactment thereof.

Additional Rights & Obligations :

1. The Client agrees and acknowledges that Century Finvest Pvt. Ltd. shall not be liable to provide him with any legal, tax, investment or accounting advice or advice regarding the

suitability or profitability of a security or investment and as such all investment and disinvestment decisions shall be based on the Client's own evaluation of financial circumstances and investment objectives. This extends to any decision made by the Client on the basis of any information that may be made available by Century Finvest Pvt. Ltd. including that on the website/trading platform/through SMS etc. The Client will not hold nor seek to hold Century Finvest Pvt. Ltd. or any of its officers, directors, employees, agents, subsidiaries, affiliates or business associates liable for any trading losses or other losses, costs or damage incurred by the Client consequent upon relying on information, research opinions or advice or any other information whatsoever including that on the website whether put up by Century Finvest Pvt. Ltd. or any other agency. Century Finvest Pvt. Ltd. does not represent and shall not be deemed to have represented that the investment information is accurate or complete. The Client is aware that any information based on the research of Century Finvest Pvt. Ltd. or other external sources is merely an estimation of the viability or otherwise of certain investments, and Century Finvest Pvt. Ltd. shall not be deemed to have assumed any responsibility for such information. The Client should seek independent professional advice regarding the suitability of any investment decision. The Client also acknowledges that Century Finvest Pvt. Ltd. employees/agents are not authorized to give any such advice and that the Client will not solicit or rely upon any such advice from Century Finvest Pvt. Ltd. or any of its employees/agents.

2. The Client hereby agrees and declares that he has fully assessed and accepted the risks involved in using the services / facilities including but not limited to internet based services such as but not limited to misuse of passwords, internet frauds, technology risks etc.; and agrees not to hold Century Finvest Pvt. Ltd. and/or services providers responsible for any damages, losses or negative consequences, which Client may suffer in any manner whatsoever.

3. The Client agrees that it shall be his responsibility to regularly review any/all information including but not limited to information relating to order placement, order



confirmations, order modifications, order executions, trade confirmations, trade modifications and /or any other information that may be contained in bills, transaction statements, account statements, securities statements, margin statements etc. pertaining to Client's account, communicated or sent by Century Finvest Pvt. Ltd. either to Client himself or to any of his relatives, associates or authorized representatives in person or through telephone, SMS, e-mail, courier, ordinary post, speed post, registered post, telegram or any other means or modes that may be available with Century Finvest Pvt. Ltd. at the relevant time to Client's Mobile / Telephone No., E-mail Id and/or Postal Address as per Century Finvest Pvt. Ltd. records, and to report the discrepancies in such information/ correspondence, if any, immediately within a period not exceeding 7 days after dispatch of the same from Share India's end by delivering a physical letter in this regard at 75, IInd Floor, Vijay Block, Vikas Marg, Delhi-110092. In the event, if no such e-mail / letter is received by Share India within the aforesaid time period, the information / communication sent by Century Finvest Pvt. Ltd. to the Client, shall be binding on the Client for all effects and purposes.

4. The Client agrees to ensure that he shall not act as a portfolio manager / sub-broker / authorised person / intermediary without getting himself registered as such, in accordance with relevant provisions of rules, regulations, bye laws, circulars and guidelines of the respective stock exchange(s) and / or SEBI.
5. Client agrees to Century Finvest Pvt. Ltd. tape-recording the conversations between Client/Client's representative and Century Finvest Pvt. Ltd. officers/ employees/agents etc. in its absolute discretion, either personally or over the telephone. Such recordings may be relied upon by Century Finvest Pvt. Ltd. as and when required, and the Client agrees not to challenge the evidentiary value of such recordings.
6. The Client undertakes that he shall neither place nor cause to be placed any such orders (including but not restricted to such orders which are either structured, synchronized or circular in nature and/or such other orders which has or may have the potential of manipulation of order books, prices and/or volumes of the respective scrips/securities/ contracts and/or such other orders which do

not have any bonafide economic rationale or are otherwise in-genuine in nature) at the trading terminals of Century Finvest Pvt. Ltd., which violates any of the provisions of rules, regulations, bye-laws, circulars, guidelines and/or directives of SEBI / respective Stock Exchange/s, as may be in force from time to time. In case of any default on the part of the Client in this regard, the Client unconditionally agrees to wholly indemnify Century Finvest Pvt. Ltd. against all such damages, losses and/or penalties, which Century Finvest Pvt. Ltd. may be required to incur or suffer on account of Client's violation/non-compliance of the conditions contained in this clause, irrespective of the fact whether such damage/loss/penalty arises during the period of existence of Broker-Client relation of the parties hereto, or at any time thereafter.

7. In case Client has made any sale of securities and due to any exigencies, Client is unable to make available the delivery of the same in the designated account within the designated time and it is an inter Client delivery at broker level, Client hereby agrees that Century Finvest Pvt. Ltd. may make purchases of the same in the market on Client's behalf to make available the delivery of the said securities to the opposite party.
8. Client agrees that his trading account/s may be debited with late payment charges at such rates not exceeding 24% p.a. as Century Finvest Pvt. Ltd. may deem fit in its absolute sole discretion, in case the Client fails to meet his pay-in obligations by such pay-in deadlines as may be prescribed by respective Stock Exchange(s) / SEBI from time to time;
9. Client agrees that his trading account/s may be debited with all such charges, damages, penalties and/or losses including cheque bouncing charge/s, charges towards depository services provided by Depository Participant division of Century Finvest Pvt. Ltd. to the Client, all statutory charge/s as well as penalties of any kind whatsoever, which Century Finvest Pvt. Ltd. may be required to suffer or pay from time to time, due to any of the Clients' actions, omissions, negligence and/or default of any kind whatsoever;
10. Client agrees that all such shares / securities that have been deposited by the Client with Century Finvest Pvt. Ltd. towards collateral /



- margin and/or such other shares / securities that may be lying with Century Finvest Pvt. Ltd. from time to time due to maintenance of running account by the Client with Century Finvest Pvt. Ltd., may be deposited / pledged by Century Finvest Pvt. Ltd. with any stock exchange / clearing corporation / clearing house / clearing member / any other person or entity, as Century Finvest Pvt. Ltd. may deem fit in its absolute discretion;
11. The Client agrees that Century Finvest Pvt. Ltd., in its absolute sole discretion, may maintain books of accounts of the Client on a combined basis i.e. collectively for all segments of all stock exchanges as well as for any other segment or service for which the Client has or may have an arrangement to deal with or through Century Finvest Pvt. Ltd. However, Century Finvest Pvt. Ltd. shall be within its right to demand sums due separately for any specific segment and/or stock exchange, if it so deems fit in its absolute discretion. Further, the Client also authorizes Century Finvest Pvt. Ltd. to set-off outstanding balance/s in any of Clients' trading accounts with Century Finvest Pvt. Ltd. against credits available or arising in any other trading account/s maintained by the Client with Century Finvest Pvt. Ltd., irrespective of the fact whether such credit pertains to transactions in different segments of the same Stock Exchange or of different Stock Exchanges and/or against the value of cash margin, securities and / or any other collateral deposited by the Client with Century Finvest Pvt. Ltd.;
 12. The Client agrees that all monies, securities or other property which Century Finvest Pvt. Ltd. may hold on Client's account shall be held subject to a general lien for the discharge of Client's obligations towards Century Finvest Pvt. Ltd.
 13. Client has/may have accounts with companies M/s. Century Finvest Pvt. Ltd., which are part of the same group. Client understands that from time to time there may be situations where on the one hand he has credit balance with one of aforementioned Companies and debit balance with the other. Given the structure of banking system, delays are likely if funds are taken by Client from one of these Companies by cheque/demand draft and paid to other by cheque/demand draft.
- Therefore, Client desires and directs M/s. Century Finvest Pvt. Ltd. to net off/adjust Client's credit and/or debit balance with each other by way of appropriate accounting entry(ies).
14. Client agrees that Century Finvest Pvt. Ltd. may in its sole discretion, set-off / appropriate / adjust a part or whole of the monies / credit balances in ledger and / or securities (shares/stocks etc) and / or Margin lying as credit in Client's account against any dues / debit balances in ledger including but not limited to dues by way of shortfall in Margin in any of Client's Family members' account. For the purpose of this clause, the word "Family" shall mean and include the spouse, all ascendants, descendants, brothers and sisters of the Client as well as all members of Client's Hindu Undivided Family (HUF).
 15. The Client understands and agrees that in no case Century Finvest Pvt. Ltd. shall be able to give to the Client, credit against Third Party Payments/ Deliveries tendered/transferred by the Client to the respective Bank and/or Demat Accounts of the Century Finvest Pvt. Ltd. However, in case due to any error or omission, whether bonafide or otherwise on the part of any of the employees/agents etc. of Century Finvest Pvt. Ltd., the Client gets credit towards any Third Party Payments/ Deliveries, then in such a case
 - a) where the Client has received credit towards any third party payments, the Client unconditionally agrees to arrange for refund of the entire amount for which undue credit has been received by the Client from Century Finvest Pvt. Ltd., forthwith on receipt of intimation / request in this regard from Century Finvest Pvt. Ltd., and in a case, where the Client has failed to refund the entire amount within 7 days from the date of receipt of intimation / request as aforesaid, then he shall be liable to refund the said amount along with interest @ 18% p.a. payable for the entire period falling between date of receipt of intimation / request as aforesaid and the date of receipt of actual refund by Century Finvest Pvt. Ltd. from the Client; and
 - b) where the Client has received credit towards any third party deliveries, the Client unconditionally agrees to arrange



- for returning all such securities along with all the Corporate Benefits thereon, if any, received by the Client on such securities for which undue credit has been received by him, forthwith on receipt of intimation / request in this regard from Share India, and in case, where the Client fails to return the Securities / Corporate Benefits as aforesaid, the Client shall be liable to pay to Century Finvest Pvt. Ltd., the money equivalent to market value of the Securities / Corporate Benefits not so returned, calculated in accordance with market rates of the relevant securities, prevailing on the date of such payment.
16. The Client understands and agrees that in case due to any error or omission, whether bonafide or otherwise, on the part of any of the employees/agents etc. of Century Finvest Pvt. Ltd., Century Finvest Pvt. Ltd. pays / transfers / credits to the Client any funds / securities to which the Client was not entitled, then in such a case
- a) where the Client has received any payment/credit from Century Finvest Pvt. Ltd. for an amount to which he was not entitled, the Client unconditionally agrees to arrange for refund of the entire amount unduly received by him, forthwith on receipt of intimation / request in this regard from Century Finvest Pvt. Ltd., and in a case, where the Client has failed to refund the entire amount within 7 days from the date of receipt of intimation / request as aforesaid, then he shall be liable to refund the said amount along with interest @ 18% p.a. payable for the entire period falling between date of receipt of intimation / request as aforesaid and the date of actual receipt of refund by Century Finvest Pvt. Ltd. from the Client; and
- b) where the Client has received any securities from Century Finvest Pvt. Ltd. to which he was not entitled, the Client unconditionally agrees to arrange for returning all such securities along with all the Corporate Benefits thereon, if any, received by the Client on such securities unduly received by him, forthwith on receipt of intimation / request in this regard from Century Finvest Pvt. Ltd., and in case, where the Client fails to return the Securities / Corporate Benefits as aforesaid, the Client shall be liable to pay to Century Finvest Pvt. Ltd., the money equivalent to market value of the Securities / Corporate Benefits not so returned, calculated in accordance with market rates of the relevant securities, prevailing on the date of such payment.
17. Irrespective of the fact whether such a payment/transfer takes place during the period of existence of Broker-Client relation of the parties hereto, or at any time commencing thereafter.
- The Client agrees to accept the responsibility of himself knowing the status of all corporate action(s) including but not limited to Rights Issues, Bonus Issues, Dividends, Stock Splits, Consolidation of Shares, Buy Backs, Open Offers, Reduction / Reorganization of Capital, Merger, Demerger or Amalgamation of Companies and/or Delisting of Companies/Securities etc. announced or intimated by Issuer Company from time to time, which may or may not have an impact on prices, volumes, lot sizes and/or tradability of respective securities and/or contracts. It is the Clients' responsibility to keep track of all such corporate action/s in respect of all such securities / contracts in which Client intends to trade and / or those which are kept by Client with Century Finvest Pvt. Ltd. for ease of dealing / margin / collateral / security etc. and to make appropriate trading / dealing decisions by appropriately considering the impact of any such corporate action(s). Share India shall not be able to act as an advisor to Client in any of these matters/ aspects.
- The Client also agrees that in respect all such securities which are kept by Client with Century Finvest Pvt. Ltd. for ease of dealing / margin / collateral / security etc., Century Finvest Pvt. Ltd. shall not be responsible in any manner to provide any benefits arising out of various Corporate Actions including benefits arising out of Right Issues, Open Offers and Delisting Offers unless benefits, if any, under such Corporate Actions automatically gets credited to the respective Bank/Demat Accounts of Century Finvest Pvt. Ltd., without requiring any action whatsoever on the part of Share India. However, in case of dividend / bonus / stock splits, the benefit thereof shall be passed on to the respective Clients by the Century Finvest Pvt. Ltd., within one month after receipt thereof.




Further, for availing the benefits arising out of Corporate Actions requiring some action e.g. Right Issues, Open Offers and Delisting Offers etc., in respect all such securities which are kept by Client with Share India for any reason whatsoever, the Client shall be solely responsible for applying

for such corporate benefits after himself taking initiative for getting such securities transferred into his own beneficiary account well in advance before applicable record date / cut-off date / book closure, if any. In exceptional circumstances only, Century Finvest Pvt. Ltd. may, upon written request of the Client given well in advance, take actions for and on behalf of the Client, to apply for and / or to receive such corporate benefits in respect of securities held by Century Finvest Pvt. Ltd. on behalf of the Client (subject to Client making available free funds etc. for the same well in advance). However, Share India shall not be liable for any loss / claim whatsoever, in the event such application is rejected by Registrar / Company / Manager to the Issue, for any reason whatsoever.

- 18. The parties hereto have agreed that failure of either party to enforce at any time any terms contained in this schedule, shall not be construed to be the waiver of such terms or of the right to enforce such terms, at any time thereafter.
- 19. If any provisions of this schedule are held invalid or unenforceable by reason of any law, rule, administrative order or judicial decision

by any court, or regulatory or self-regulatory agency or body, such invalidity or unenforceability shall attach only to such provisions held invalid. The validity of remaining provisions and terms shall not be affected thereby and these terms shall be carried out as if such invalid / unenforceable provisions or terms were not contained herein.

- 20. The client understands that although it is advisable for him to provide all of his instructions with regard to order placement / modification and/or cancellation in writing and to take signatures of concerned official alongwith company's stamp on the carbon copy / photocopy of all such written instructions provided by him, to avoid any kind of disputes with regard thereto in future yet the client wants a facility whereby he may provide all such instructions with regard to order placement / modification and/or cancellation verbally, either over phone or by personally visiting the trading hall. The client understands the risks associated with such verbal orders and unconditionally accepts the same without any limitation. The client understands that he shall not be entitled to disown orders and consequent trades, if any, arising out of intructions verbally provided by him. Further, in all such cases the burden to prove that the Client had actually given any such instruction/s for placement/modification/cancellation of orders shall not lie on the broker.

Signed by or on behalf of Client	
	
Signed by:	
Title:	
Name of the client	
Place	Date

Signed on behalf of Century Finvest Pvt. Ltd.	
Signed by:	
Title:	
Name of the Stock Broker	
Place	Date

SPECIMEN OF BOARD RESOLUTION*(To be provided on Pre-printed letter head of the company)*

CERTIFIED TRUE COPY OF RESOLUTION PASSED IN THE MEETING OF THE BOARD OF DIRECTORS OF M/S HAVING ITS REGISTERED OFFICE AT ATHELD ONDAY OF, 20.....

“RESOLVED THAT the Company is empowered to deal on Capital Market, Future & Options and/or Currency Derivatives Segments of NSE/BSE/MCX-SX/USE and/or any other segment that may be introduced by NSE/BSE/MCX-SX and/or USE and in pursuance of the same do enter into agreement with **Century Finvest Pvt. Ltd.**, Member of National Stock Exchange of India Ltd. (NSE), Bombay Stock Exchange Ltd. (BSE), MCX Stock Exchange Ltd. (MCX-SX) and United Stock Exchange of India Ltd. (USE). The said trading member be and is hereby authorized to honor instructions, oral or written, given on behalf of the company by any of the under noted authorized signatories:

Sl. No.	Name	Designation
1.
2.

who are authorized to sell, purchase, transfer, endorse, negotiate documents and/or otherwise deal through Century Finvest Pvt. Ltd. on behalf of the Company.

RESOLVED FURTHER THAT Shri and/or Mr..... Directors and/or Mr.....authorized signatory of the Company, be and are hereby severally authorized to sign, execute and submit such applications, undertakings, agreements and other requisite documents, writings and deeds, as may be deemed necessary or expedient to open account and give effect to this resolution.

FURTHER RESOLVED THAT the Common Seal of the Company be affixed, wherever necessary, in accordance with the relevant clauses of Articles of Association of the Company.”

For

Chairman/Company Secretary

Specimen Signature of the Authorized Persons

Sl. No.	Name	Specimen Signature
1.
2.

Client Name : _____
Client Code : _____
Branch Code : _____
Branch Name : _____
Recommended by : _____

GROUP MEMBERSHIP

MEMBER :

NSE, BSE, MCX-SX, USE - CM, F&O & CURRENCY DERIVATIVES
DEPOSITORY PARTICIPANT - CDSL
NATIONAL SPOT EXCHANGE LTD.



Century Fininvest Pvt. Ltd.

Member : **National Stock Exchange of India Ltd.**
(Capital Market, F&O and Currency Derivative Segment)
SEBI Regn. No. INB/INF/INE 230930432, TM No. 09304

Member : **Bombay Stock Exchange Ltd.**
(Capital Market and F&O Segment)
SEBI Regn. No.: INB/INF 010930437, Clg. No.: 6339

Member : **MCX Stock Exchange Ltd.** (Currency Derivative Segment)
SEBI Regn. No.: INE 260930432, TM No. 53700

Member : **United Stock Exchange of India Ltd.** (Currency Derivative Segment)
SEBI Regn. No.: INE 270930436, TM No. 09304

Registered Office :

75, IInd Floor, Vijay Block, Laxmi Nagar, Vikas Marg, Delhi-110092
Ph.: 91-11-43054444 • Fax : 91-11-22519765
E-mail : century@centuryinvest.com
Web : www.centuryinvest.com

**PLEASE DO NOT SIGN THIS CONFIRMATION UNLESS YOU HAVE
BEEN PROVIDED WITH REQUIRED DOCUMENTS / INFORMATION**

To Whomsoever It may Concern

This is to confirm that I/We have been provided with duly completed copies of all KYC documents including mandatory documents as well non-mandatory documents executed by me/us for the purpose of my/our Client Registration with M/s. Century Finvest Pvt. Ltd.

Further, I/we also hereby confirm that I/we have been informed about the following details relating to my/our trading account :

Unique Client Code (UCC) allotted to me/us _____

E-mail Id : _____

(to be used by M/s. Century Finvest Pvt. Ltd. for the purpose of sending electronic contract notes)

Signature of Client



Name of Client _____

Date _____